

MIDDLE EARTH

Community Guide



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Welcome to Middle Earth!

First Steps:

1

UPLOAD YOUR PHOTO FOR YOUR MOBILE ID CARD.

All photos for students must be [submitted online](#) for approval.

2

COMPLETE THE FOLLOWING ONLINE DOCUMENTS BEFORE ARRIVING ON CAMPUS

Contact Forms on the [Housing Gateway](#): (1) Emergency Contact and (2) Confidential Contact. A Grade Waiver form will be emailed to you and may be completed electronically. If you have any questions on how to complete the forms, please contact middleearth@uci.edu or phone [\(949\) 824-5976](tel:949-824-5976).

3

REVIEW YOUR ASSIGNED MOVE-IN DATE

Move-in days and times have been assigned to prevent crowding and ensure a smooth move-in process for all. We strongly encourage you to keep your assigned day and time if at all possible. If you are unable to arrive at your assigned date/time, submit a [Move-in Change Request](#).

4

REFER TO THE MOVE-IN CHECKLIST

Coordinate with your roommate(s) to avoid bringing duplicate items you might share.



Move-In Carts

Move-in carts will be available at 1 location (refer to map on page 5). Cart check out is limited to one hour. A physical I.D. card is required to check out a cart.

Need to Know

Move-in is September 22nd - 24th

Visit the [Move-in webpage](#) for check-in procedures.



See your Assignment Email for your specific Move-In DAY and TIME

Locate your hall on the map on page 5

What if I can't move in during my assigned time?

Move-in days and times have been assigned to prevent crowding and ensure a smooth move-in process for all. If you are unable to arrive at your assigned date/time, submit a [Move-in Change Request](#) by Friday, September 15th. This includes residents that plan on arriving after Sunday, September 24th.

Please make every attempt to adhere to the day and time you were assigned. We may not be able to accommodate all requests.



“Duo” multi-factor authentication is required to log into campus network accounts. Sign up before fall quarter begins to ensure continued access to your UCI accounts!

Living in Middle Earth

Middle Earth Address: 529 East Peltason Drive, Irvine, CA 92697-3935



Where Do I Eat?

Brandywine is the dining facility located within Middle Earth. Your student I.D. will serve as your meal card for entry into the dining commons. Students and guests will be allowed access to the dining hall on the day of move-in.

For move-in weekend, Brandywine will be open from 9 am to 8 pm.

Continental Breakfast: 9 am – 11 am

Brunch: 11 am – 3 pm

Lite Lunch: 3 pm - 5 pm

Dinner: 5 pm – 8 pm

Laundry Facilities

Each residence hall has a washer and dryer which are accessible using Zot Bucks and the WASH-Connect Campus App. More information on the [Laundry Facilities webpage](#).

Living Green

UCI is committed to minimizing the material going to landfill and maximizing the materials that are recycled and composted, leading to lower greenhouse gas emissions, a cleaner environment, and more green innovation.

Visit the Living Green section on our [move-in page](#) for more tips and information about sustainability.

Mail & Packages

All mail and packages for residents will be distributed through the Pippin Mailroom. You will be notified by Housing via UCI email when you have a package ready for pick-up. Middle Earth will accept mail for academic year residents starting Monday, September 18th. Please do not send anything prior to that date as it will be returned to sender. The Mailroom officially opens on the first day of fall quarter and will start processing packages on September 25th at 8 am. Packages will not be available for pick-up over Move-In weekend.

Student ID required for mail pickup. The Mailroom is open daily except for university holidays. Please check your mailbox regularly. The mailroom does not send out notices for letter mail.

To ensure proper mail delivery, use the following address format:

Your Full Name
Your Bldg # # E. Peltason Dr., # Your Room #
Irvine, CA 92617

* for faster delivery, always include your room # on all mail and packages



Ship your Amazon.com orders to Middle Earth's Amazon Lockers. At checkout select "Middle" or "Carissimo" from nearby pickup locations.

UCI Student Housing

Anteaters Living & Learning

UCI Student Housing has adopted a curricular approach to residential learning that focuses on wellness, personal responsibility, and social responsibility. [Visit the ALL website](#) to learn how you can connect!

Helpful Phone Numbers

Middle Earth's professional staff team is dedicated to serving you! We all work together to create a positive and enriching experience for all residents. If you have questions about Middle Earth, please feel free to call [\(949\) 824-5976](tel:949-824-5976) or email middleearth@uci.edu.

Maintenance or Custodial Issue?

Submit a work order online at housing.uci.edu or visit the Middle Earth Housing Office.

Helpful Phone Numbers

ME Housing Office

[\(949\) 824-5976](tel:949-824-5976)

Mon-Fri: 8 am – 6 pm

Middle Earth Duty Line

[949-241-4117](tel:949-241-4117)

24 hours

Housing Admin Services

[\(949\) 824-6811](tel:949-824-6811)

Mon-Fri: 8 am – 5 pm

Parking and Transportation

[\(949\) 824-7486](tel:949-824-7486)

Mon-Fri: 7:30 am – 4 pm

Police Department Non-emergency line

[\(949\) 824-5223](tel:949-824-5223)

24 hours

Follow Us On Social



Important Housing Contract Information

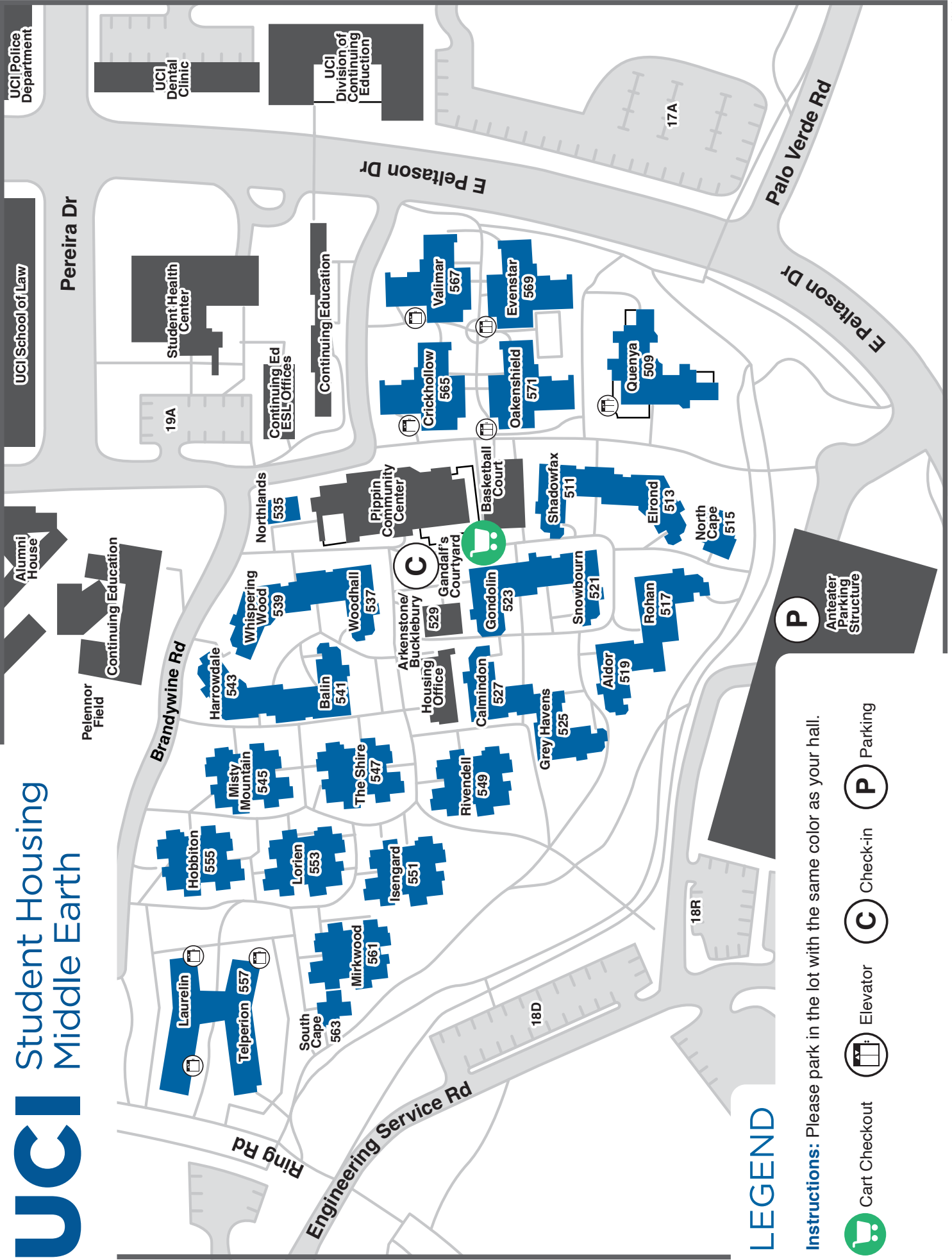
Your housing contract is a legally binding agreement for the duration of the ENTIRE ACADEMIC YEAR, including fall, winter, and spring quarters, 2023-2024. You are required to follow certain steps to cancel (prior to occupancy or contract start date) or terminate (after occupancy or contract start date). You are financially responsible for your contract until cancellation or termination has been approved. Visit the [Contract Cancellation webpage](#) for additional information. To maintain eligibility for housing, you must be a regularly enrolled, full time, registered UCI STUDENT as defined by UCI Office of the Registrar for the term of this contract. Call the ME Housing Office at [\(949\) 824-5976](tel:949-824-5976) or Housing Admin Services at [\(949\) 824-6811](tel:949-824-6811) for further clarification.



Winter Break

While we hope that all students are able to enjoy winter break away from campus, residents will have access to their rooms over the break. There is no additional cost for remaining in housing during the break, but service levels will be modified. Housing staff will be present to ensure safety/security and manage building maintenance issues.

UCI Student Housing Middle Earth



LEGEND

Instructions: Please park in the lot with the same color as your hall.

-  Cart Checkout
-  Elevator
-  Check-in
-  Parking

Move-In checklist

Suggestions for What to Bring

Don't Overpack! You can always bring more belongings at a later date, and you can pick up some supplies locally. Packing light means fewer belongings to carry from your car on move-in day.

Health & Wellness

- Supply of Face Coverings
- Hand Sanitizers
- Disinfectant Cleaning Supplies
- Thermometer for Temperature Monitoring

Living & Sleeping

- | | |
|-------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Sheets (XL Twin - 80" long and 38" wide) | <input type="checkbox"/> Fan |
| <input type="checkbox"/> Pillow(s) | <input type="checkbox"/> Umbrella |
| <input type="checkbox"/> Pillowcase(s) | <input type="checkbox"/> Disaster Prep Kit |
| <input type="checkbox"/> Blanket | <input type="checkbox"/> Folding Chair
<small>(For use at outdoor (physically-distanced) gatherings)</small> |
| <input type="checkbox"/> Bedspread/Comforter | <input type="checkbox"/> Small Towel
<small>(For use at Rec and Fitness Center)</small> |
| <input type="checkbox"/> Alarm Clock | |
| <input type="checkbox"/> Television w/Coaxial Cable | |

Studying

Undergraduate communities now have wireless internet

- | | |
|-------------------------------------------------------|------------------------------------------|
| <input type="checkbox"/> Surge Protector | <input type="checkbox"/> Pens/Pencils |
| <input type="checkbox"/> Printer/Ink/Paper | <input type="checkbox"/> Scissors |
| <input type="checkbox"/> Study/Desk Lamp ¹ | <input type="checkbox"/> Stapler/Staples |

Cleaning

- Laundry Detergent
- Iron²/Ironing Board
- Cleaners
- Vacuum/Duster/Broom³

Organizing

- Hangers
- File Folders
- Desk Organizer
- Bookends
- Pantry/Food Storage Bin⁴

Eating

- Plate/Bowl
- Cup/Mug
- Set of Utensils
- Pots/Pans⁴
- Electrical Appliances⁵

Showering

- Shower Caddy
- Soap/Shampoo
- Towels/Wash Cloths
- Toiletries
- Flip flops (for use in the shower)

What NOT to Bring

- | | | |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> • Electric Skateboards and Hoverboards • Weapons of Any Kind • Drug Paraphernalia/Non-prescription drugs • Alcohol (students under 21 years of age) • Open Heating Elements or Flames • Vaping Materials | <ul style="list-style-type: none"> • Tobacco Products • Air Conditioners/Heaters/Sun Lamps • Pets (except fish) • Drones • Personal Routers⁶ | <ul style="list-style-type: none"> • Dry Erase/Cork Boards (not allowed on int/ext doors) • Nails (puncturing walls/furniture prohibited) • Microwaves⁷ |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

1. Halogen lamps must be UL-approved and have a safety shield over the bulb.
2. Automatic shut-off required on irons.
3. Housing communities have vacuums available to check out. Housing custodial staff cleans kitchens, common rooms, and bathrooms, but not personal spaces such as bedrooms.
4. Cooking supplies, food, and pantry storage bins are not as necessary for residents with meal plans (ie Mesa Court and Middle Earth); however, it's still handy to bring a plate, bowl, mug, cup, and set of utensils for snacks, carry-out, and leftovers.
5. Toasters, coffee pots, rice cookers, etc. are only permitted in kitchen areas, not in student rooms.
6. Wireless internet service now available.
7. Microwaves and refrigerators are available in the hall kitchens. Refrigerators in individual rooms are permitted if they are UL-approved and not larger than 4.3 cubic feet. For information regarding renting a "Micro-Fridge" (combination microwave, refrigerator and freezer), please visit Collegiate Concepts at collegiateconcepts.net/
More on housing policies at housing.uci.edu/policies/undergraduate/.

Now Hiring

On-Campus Part-time Employment Opportunities

APPLY AT



housing.uci.edu/employment



food.uci.edu/employment



shuttle.uci.edu/contact/employment



bncollegejobs.com



studentcenter.uci.edu



uci.joinhandshake.com/login