

UCI Student Housing

Verano Place Housing - Towers Mail Policy

1. Packages can be held at the parcel lockers and Verano Towers Mail Room for 5 business days. If packages fail to be picked up within the 5 business days, the packages will be returned to the sender. Residents who need an exception need to email GFHv8mailroom@uci.edu for an exception prior to the end of the 5th business day.
 - a. If the sender does not accept returns, the package will be donated or destroyed.
2. Packages/Mail is only accepted for current Verano Towers Residents. Packages sent to the Verano Towers Mail Room or parcel lockers prior to assigned resident contract start date or after contract end date will be returned to sender.
 - a. Residents with unique circumstances needing an exception, please email GFHv8mailroom@uci.edu to discuss options.
3. Packages with incorrect resident contact information will be returned to sender. All packages must be addressed to current resident lived or legal name.
4. Complete the Towers forwarding address form to request UCI forward anything from USPS that erroneously is delivered after your contract end date. Please note we follow USPS guidelines and only covers mail from the United States post office. Anything from other carriers will be returned to sender.