Welcome to Arroyo Vista

The Arroyo Vista staff would like to welcome you to the Arroyo Vista themed housing and your home away from home! Before arriving on campus, please take some time to carefully read through this guide, as it provides information that will help you prepare for move-in and for life in our community. Arroyo Vista is more than just housing – it’s a neighborhood where you can meet new friends, find opportunities to get involved, and make the most of your college experience. Get ready for a great year!

Move-In Day is Saturday, September 21st. Be sure to arrive during your assigned check-in window.

How Do I Check-In?

In order to minimize traffic congestion during check-in, you have been assigned a check-in time according to your house. Please be sure to arrive during your check-in window (see page 5), as you will not be allowed to move in prior to that time or to stop in the unloading zone at any other time.

Check-in is located at the Arroyo Vista Community Center. (See map on page 4.) Remember to bring your student ID, or other valid photo ID, as it will be necessary for obtaining your keys and a cart to move your belongings.

We request that family members wait outside of the check-in station in order to minimize congestion and wait time. Once you check-in you can locate your house/room and move your vehicle to the nearest unloading zone.

What if I can’t move in during my assigned time?

If you are unable to move-in on Saturday, September 21st, due to personal commitments please contact the Arroyo Vista Housing Office by Friday September 20th at avoffice@uci.edu to arrange for a later move-in date.

Students who arrive early and do not have written permission from our office to move in before September 21st will need to make other housing arrangements.

After-hours check-ins will take place in the AV Community Center from 3 p.m. – 11 p.m. The AV Housing Office will also be open on Sunday, September 22nd from 12 p.m. - 11 p.m. Normal AV Housing Office hours will resume Monday, September 23rd. (M-F, 8 a.m. - 8 p.m., Sun, 5 - 8 p.m.)
Where Should I Park?

Please park in AV parking lot while you check-in and pick up your keys, then move your car to the unloading zone closest to your house. Once you have unloaded your belongings, please move your vehicle to the closest parking lot. Additional parking can be found at the Anteater Parking Structure. (See map on page 4.)

Parking permits will be required starting Monday, September 23rd. Residents may purchase residential parking permits online at parking.uci.edu/permits and pick them up from the Transportation & Distribution Services kiosks between 7:00 a.m. and 5 p.m. Monday-Friday (see website for weekend hours).

Moving Carts

Carts will be available for rental with a UCI ID at the check-in station. There is a limited number of carts, so you might want to bring a cart or dolly if you have one.

Room Condition Report

You will receive a Room Condition Report, follow the instructions and complete the Check-in section. Once you have completed the form, sign and return it to the housing office within 48 hours of move-in.

About Your House

The houses in Arroyo Vista are furnished and accommodate between 16 and 32 residents. The first floor features a large kitchen and living/dining area. All University furniture must remain in the room where it belongs, and residents will be held financially responsible for missing furniture. We strongly recommend that residents do not bring additional furniture. We require that anyone wishing to do so, first obtain a written approval from the Assoc. Director of Operations. Submit requests to avoffice@uci.edu, by Friday, August 30th. Include “Personal Furniture” in the subject line, and make sure that the item meets CA Fire code standards. Constructions (such as lofts or room dividers) are not permitted.

### Room Amenities

<table>
<thead>
<tr>
<th>Room</th>
<th>Amenities</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bedroom</td>
<td>XL Twin Bed with mattress, wardrobe, desk, chair, bookshelf, two Ethernet ports, a cable TV outlet and wireless internet.</td>
</tr>
<tr>
<td>Kitchen</td>
<td>Each house is equipped with refrigerator(s), freezer, stove, microwave(s), and limited food storage areas (Do not purchase food in bulk.) This is a shared/communal space, and residents are expected to respect other kitchen users and clean up after themselves. Residents are responsible for providing their own personal cooking and eating utensils.</td>
</tr>
</tbody>
</table>
Driving Directions to the Arroyo Vista Parking Lot

CA-73 (Southbound or Northbound)
- Exit right onto Bonita Canyon Dr.
- Left onto Anteater Dr.
- Right onto California Ave.
- Right, at stop sign, onto Arroyo Dr.
- Left, at stop sign, into the AV Lot.

Southbound on I-405 (toward San Diego)
- Exit right onto Culver Dr.
- Right onto Campus Dr.
- Left onto California Ave.
- Left at stop sign, onto Arroyo Dr.
- Left at stop sign into the AV Lot.

Northbound on I-405 (toward Long Beach)
- Exit left onto Culver Dr.
- Right onto Campus Dr.
- Left onto California Ave.
- Left at stop sign, onto Arroyo Dr.
- Left at stop sign into the AV Lot.

Move-In Day Instructions

1. Plan to arrive during your assigned check-in window.

2. Follow the driving directions to the left to get to the Arroyo Vista parking lot.

3. Park and follow arrows and directional signs to the check-in location. Bring a valid photo ID (driver’s license, passport or student ID).

4. Check-in will consist of picking up and signing for your keys.

5. After completing check-in, return to your vehicle and proceed to the designated unloading zone closest to your house.

6. Upon arriving at your house, unload all of your belongings onto the curb.

7. Have someone stay with your belongings while another member of your party moves your vehicle back to the Arroyo Vista parking lot.

* IMPORTANT: You will not be allowed to check-in to your room prior to your designated check-in time window. Also, you may only stop in the unloading zone during these times.
Mail & Packages
You will be assigned a mailbox number and given a key at check-in. Mailboxes 1–474 are located outside the AV Housing Office, and 475–585 are located between housing 1034 and the half-court basketball court. (Refer to the map on page 4.)

Packages are delivered to the Arroyo Vista Housing Office, and can be picked up from the front desk during office hours. A Package Notice will be sent to your UCI e-mail address. A picture ID is required to pick up your packages.

If you receive mail for someone who no longer lives in your room, please place it in the “Misdirected Mail” slot on the door of the Mail Center outside the AV Housing Office.

Amazon Deliveries
Please use the Amazon Lockers for all Amazon deliveries. When you go to Amazon Checkout, please select a locker that is by your house. Please choose either Cicero (lockers by the Full Basketball Court) or Grape (lockers by the Half Basketball Court). When your package arrives, you will receive an e-mail with a code to access the locker.

Laundry
Each house comes equipped with a washer and dryer that operates using a credit or pre-paid debit card (as long as the pre-paid card has the “VISA” or “MASTERCARD” logo on the front).

UCI contracts with WASH Laundry, to provide washer/dryer services in our houses and requires an $8.00 hold on your credit/debit card when doing laundry. The money is not withdrawn from your account or charged to your credit card. When your load of laundry is finished, any funds unused are released back to you.

EMPLOYMENT & LEADERSHIP OPPORTUNITIES
Over 300 students are employed by Student Housing across campus.

Students contribute their time and talents to the on-campus communities while gaining valuable work experience. In addition to providing financial assistance for a student’s college education, student employment offers professional and social skill development, practical knowledge and experience, and a connection to the University. No matter who you are, student employment can help you identify employment opportunities.

AV provides the following opportunities:

- Resident Advisor
- Program Assistant
- Office Assistant Lead
- Office Assistant
- Residence Life Assistant
- Operations Student Assistant

Arroyo Vista Student Council
The AVSC is the student government for the Arroyo Vista community. Five Student Executive Board Members lead the council of 42 House Representatives in developing community-wide programs, acting as liaisons between Arroyo Vista residents and the housing office, and serving as members of the Residence Hall Association (RHA).

To ensure proper mail delivery, use the following address format:

Your Name
###  Arroyo Dr.
Irvine, CA 92617

Your Mailbox #

Speak with your RA, or contact the Housing Office for more info, or go to:
www.housing.uci.edu/employment
**Community Facilities**

**Community Center**
Mon–Fri: 8 a.m. – 11 p.m. | Sat & Sun: 5 – 11 p.m.

The Community Center offers a variety of facilities for studying, recreation, and socializing.

- Basketball Court
- Outdoor Picnic Tables
- Hydration Station & Ice Machine
- Games
- Sports Equipment

- Wireless Internet
- Air Conditioning
- Wide-Screen Smart TV
- Lounge Seating
- Soda Vending Machine
- Community Kitchen

- PC Computers
- Printing Services
- Internet Access
- Independent Study Space

- Large Meeting Room
- Seats up to 40 People
- Study Hall Space
- M–F: 5–11 p.m
- Tu: 8–11 p.m.

**“Ants in Your Plants” Community Garden**

Arroyo Vista and the ASUCI Garden Commission have partnered to provide this student-run urban garden space in AV. Through the garden, UCI students will have the opportunity to learn about food systems through volunteer gardening, workshops, and curriculum integration. Volunteers, in collaboration with AV and an Advisor, decide what is grown and how the harvest will be used at the end of the season.

**Housing Office**
Mon-Fri: 8 a.m. - 8 p.m.
Sat: Closed
Sun: 5 p.m. - 8 p.m.

- Pick up packages
- Lock-Out services and replacement keys
- Room changes and contract cancellation requests
- Lost and Found
- Appointments with Housing Staff
- Additional information about events and resources in Arroyo Vista and on campus
AV Staff & Events

Resident Advisors (RA)

Each RA serves two adjacent houses and is available to address the needs or concerns of residents. They also plan educational and social programs for their houses. Your RA can be found in room 110, on the first floor of the underlined house in the list below:

- Nishat - 1002 & 1008
- Simran - 1006 & 1012
- Julianne - 1014 & 1016
- Lily - 1018 & 1020
- Ilene - 1022 & 1024
- Anayissa - 1026 & 1030
- Annmarie - 1028 & 1032
- Izabel - 1033 & 1040
- Hannah - 1036 & 1038
- Zoie - 1042 & 1080
- Zade - 1044
- Vanessa - 1048
- Josue - 1050 & 1082
- Johnny - 1052 & 1058
- Shianne - 1054 & 1056
- Jada - 1064 & 1074
- Nayarith - 1066 & 1068
- Oscar - 1070 & 1076
- Brandon - 1078
- Nigina - 1084 & 1088
- Tatiana - 1086 & 1092
- Paris - 1090 & 1094

Programs & Events

Throughout the year, RAs and the AV Student Council plan programs/events for the community around the themes of sustainability, wellness, diversity, community service, education, and fun! Traditional programs include: Haunted Vista, Casino Night, Spring Fling, Pride Fest, Finals Study Breaks, and more! Participating in programs is a great way to meet new people and to enrich your college experience. We look forward to seeing you there!

Welcome Week

Welcome Week is Sunday, September 22nd – Saturday, September 28th. During this week, several events will take place in AV and on campus. Look out for events such as Screen on the Green movie night, Late Night @ The ARC, Aldrich Park After Dark, and many more! Ask your RA or watch for signs around the community for details.

For information about campus events, go to: welcomeweek.uci.edu

Like us on facebook for up-to-date information on AV deadlines and events: facebook.com/ArroyoVista
Arroyo Vista’s professional staff is dedicated to serving you! We all work together to create a positive and rich experience for all residents. If you have general questions about Arroyo Vista, please feel free to call (949) 824-3900, and the front desk will be happy to answer your questions or direct your call.

**Director**

Jose Sanchez  
Interim Director, Arroyo Vista Housing  
(949) 824-3909  
joseas2@uci.edu

**Residential Life Staff**

Thaïs Bouchereau  
Associate Director, Residence Life  
(949) 824-3906  
tboucher@uci.edu

Mark Alfaro  
Residence Life Coordinator  
(949) 824-3907  
maalfaro@uci.edu

Janet Nava Cardenas  
Residence Life Coordinator  
(949) 824-3963  
jnavacar@uci.edu

Stephenie Petrilla  
Student Development Coordinator  
(949) 824-3900  
avoffice@uci.edu

**Administrative Staff**

Sarai Medina  
Office Manager  
(949) 824-3902  
saraim3@uci.edu

Laura Mulvaney  
Business Manager  
(949) 824-3905  
limulvane@uci.edu

**Operations Staff**

Paul Lange  
Associate Director, Operations  
(949) 824-3908  
langep@uci.edu

Wayne Ogelvie  
Senior Maintenance Supervisor  
(949) 824-3910  
dogelvie@uci.edu

Al Mendez  
Senior Custodial Supervisor  
(949) 824-3964  
alvarom4@uci.edu

TBA  
Operations Coordinator

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**Maintenance or Custodial Issue?**

Submit a work order online at housing.uci.edu.

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**Important Housing Contract Information**

Withdrawing from UCI or moving out of your room does not automatically cancel your housing contract. The contract that you signed is a legally binding document. Call the AV Housing Office at (949) 824-3900 or Housing Admin Svcs at (949) 824-6811 for further clarification.

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**Helpful Phone Numbers**

**AV Housing Office**  
(949) 824-3900  
Mon-Fri: 8 a.m. – 8 p.m.  
Sun: 5 p.m. - 8 p.m.

**Housing Admin Services**  
(949) 824-6811  
Mon-Fri: 8 a.m. – 5 p.m.

**Bookstore**  
Mon-Fri: 8 a.m. – 5 p.m.  
Sat: 11 a.m. - 5 p.m.

**Financial Aid**  
(949) 824-8262  
Mon-Fri: 10 a.m. – 5 p.m.

**Counseling Center**  
(949) 824-6457  
Mon-Fri: 8 a.m. – 5 p.m.

**Student Life & Leadership**  
(949) 824-5181  
Mon-Fri: 8 a.m. – 5 p.m.

**Student Health Center**  
(949) 824-5301  
Mon-Fri: 8 a.m. – 5 p.m.

**Parking and Transportation**  
(949) 824-7486  
Mon-Fri: 7:30 a.m. – 4 p.m.

**Police Department**  
(949) 824-5223  
24 hours

**Safety Escort Service**  
(949) 824-7233  
24 hours

**Admissions**  
(949) 824-6703  
Mon-Fri: 8 a.m. – 5 p.m.
Move-In checklist
Suggestions for What to Bring

Living and Sleeping

- Sheets (XL Twin - 80” long and 38” wide)
- Pillow(s)
- Pillowcase(s)
- Blanket
- Bedspread/Comforter
- Clothes
- Alarm Clock
- Posters
- Pictures/Frames
- Television w/Coaxial Cable
- Fan
- Umbrella
- Disaster Prep Kit

Studying

- Surge Protector
- Printer/Ink/Paper
- Study/Desk Lamp¹
- Pens/Pencils
- Scissors
- Stapler/Staples
- Study/Desk Lamp

Organizing

- Hangers
- File Folders
- Desk Organizer
- Bookends
- Pantry/Food Storage Bin⁴

Eating

- Plate/Bowl
- Cup/Mug
- Set of Utensils
- Pots/Pans⁴
- Electrical Appliances⁵

Cleaning

- Laundry Detergent
- Iron²/Ironing Board
- Cleaners
- Vacuum/Duster/Broom³

Showering

- Shower Caddy
- Soap/Shampoo
- Towels/Wash Cloths
- Hair Dryer
- Toiletries

1. Halogen lamps must be UL-approved and have a safety shield over the bulb
2. Automatic shut-off required on irons
3. Housing communities have vacuums available to check out. Housing custodial staff cleans kitchens, common rooms, and bathrooms, but not personal spaces such as bedrooms and Campus Village apartments.
4. Cooking supplies, food, and pantry storage bins are not as necessary for residents with meal plans (ie Mesa Court and Middle Earth); however, it’s still handy to bring a plate, bowl, mug, cup, and set of utensils for snacks, carry-out, and leftovers.
5. Toasters, coffee pots, rice cookers, etc. are only permitted in kitchen areas, not in student rooms.

What NOT to Bring

- Electric Vehicles (skateboards, scooters, hoverboards etc.)
- Weapons of Any Kind
- Drugs/Drug Paraphernalia/non-prescription drugs
- Alcohol (Students Under 21 Years of Age)
- Open heating elements or flames
- Vaping Materials
- Tobacco Products
- Air Conditioners/Heaters/Sun Lamps
- Pets (except fish)
- Drones
- Personal Routers⁶
- Dry Erase/Cork Boards (not allowed on int/ext doors)
- Nails (puncturing walls/furniture prohibited)
- Microwaves⁷

6. Wireless internet service available
7. Microwaves and refrigerators are available in the hall kitchens. Refrigerators in individual rooms are permitted if they are UL-approved and not larger than 4.3 cubic feet. Information regarding renting a “Micro-Fridge” (combination microwave, refrigerator and freezer) will be sent to residents by College Concepts Inc. in late August, or you can visit www.collegefridge.com for more information or to order a micro-fridge.

More on housing policies at housing.uci.edu/communitylife/Undergraduate_Policies.html.