MESA COURT

Move-In Guide

September 25 - 29th, 2020

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Welcome to Mesa Court!

The Mesa Court staff would like to welcome you to your home for the next nine months! We have a wealth of resources to help you make a smooth transition to college life and many staff members who are available to answer your questions and support you. This guide will help you prepare for move-in and for an exciting year. We look forward to seeing you soon!

1. COMPLETE ALL DOCUMENTS ONLINE PRIOR TO ARRIVAL

Please complete and submit all the following forms prior to your arrival: (1) Emergency Card, (2) Confidential Contact form, and (3) Grade Waiver. These forms will be e-mailed to you in advance of check-in and need to be completed electronically prior to move in. If you have any questions on how to complete the forms, please contact mesahousing@uci.edu or phone (949) 824-6177.

2. STAY CLOSE TO HOME BEFORE YOU COME TO CAMPUS

For two weeks leading up to your move-in day, limit your in-person interactions to the people you live with, and complete the Daily Symptom Check as instructed in the app. During quarantine, leave your residence only to participate in essential activities (e.g., to purchase food, participate in low-risk outdoor recreational activities, or obtain healthcare services), and always wear a face covering and maintain at least 6 feet physical distancing. These measures are important to ensuring a smooth transition to living on campus.

3. ARRIVE DURING YOUR ASSIGNED CHECK-IN WINDOW

Move-in days and times have been assigned to ensure physical distancing and a healthy move-in process for all. We strongly encourage you to keep your assigned day and time if at all possible.

4. MOVE-IN HELPERS LIMITED TO TWO

Only two individuals will be allowed to enter the residence hall to assist new residents with moving in their belongings. Other family members may want to stay at home if possible, since they will not be allowed into the community.

5. GET ACQUAINTED IN YOUR ZOTPOD!

Students arriving on campus will be sequestered for 7 days. Sequestering means minimizing in-person interactions among students, faculty and staff, whether in the residence halls, dining facilities, classrooms, or other on- or off-campus locations where students congregate. Students should leave their on-campus residences only to participate in essential activities (e.g., to purchase food, participate in low-risk outdoor recreational activities, or obtain health care services), and always wear a face-covering and maintain at least 6 feet of physical distancing.

6. FOLLOW ALL GUIDELINES FOR COVID-PREVENTION

Residents will be expected to follow all Covid-prevention policies, including wearing of face-coverings, observing occupancy limits in common spaces, and a ‘no guests’ policy for residence halls and rooms. In-person social gatherings are prohibited. Violations of Housing guidelines will be managed as conduct infractions.
Move-in week is September 25th-29th. Your move-in day and time are in your assignment email.

How Do I Check In?

There will be a drive-through move-in process in parking Lot 5 (location noted on Map page 4). We ask that all residents and family members remain in your vehicle through the process.

Our staff will meet you at your vehicle and will check you in and provide you with your key card and student ID. Based on your hall assignment, our staff will direct you to the best location for parking.

Please remember only two individuals will be able to enter the residence hall to assist residents with moving in their belongings.

What if I can't move in during my assigned time?

All move-in times were intentionally assigned to support physical distancing and the health and wellness of residents and their family members. If you cannot make your assigned time, please contact the Mesa Court Housing Office mesacourt@uci.edu by Friday, September 11th. Be sure to include your Student ID number and your preferred date and time in your email.

Please note: It will be very difficult to change your move-in day and time, so please make every attempt to adhere to the day and time you were assigned. We may not be able to accommodate all requests.

Residents also have the option to move in after Tuesday, September 29th. You must email the Mesa Court Housing Office at mesacourt@uci.edu to make arrangements for your late arrival.

The Drive-Thru Move-in process involves:

1. Check-In will be in Parking Lot 5. Follow the signs to the roundabout for check-in
2. Prior to Check-In complete your (1) Emergency Card, (2) Confidential Contact form, and (3) Grade Waiver
3. Receive your Student ID and Key card for your room and hall
4. Review and submit your online Room Condition Report after move-in

Directions & Parking

Coming from Campus Drive, turn onto West Peltason; then make a right onto Pereira and enter into parking Lot 5. Drive ahead and follow the signage to follow the drive through move-in process. There will be staff at the roundabout

The City of Irvine is doing major construction on University Drive from the 73 exit to Campus Drive. This construction impacts entering and exiting Mesa Court. Please allow yourself plenty of time to arrive here. Also be careful as you travel University Drive in the construction area as lanes have changed and the road surface is uneven.

See your Assignment Email for your specific Move-In DAY and TIME

Locate your hall on the map on page 4
NOTE
Use bridge from 3rd level of Mesa Structure and cut straight through the Claire Trevor School of the Arts.

INSTRUCTIONS
Please park in the lot with the same color as your hall.
Living in Mesa Court

**Where Do I Eat?**
The Anteatery is the dining facility located within Mesa Court. Your student I.D. will serve as your meal card for entry into the dining commons. Only students will be allowed access to the dining hall at this time. No guests will be allowed.

For move-in weekend, Friday 9/25 - 9/29, the Anteatery will be open from 9:00 am to 8:00 pm. Beginning Monday, September 28th, the Anteatery hours of operation will be as follows:

- **Monday – Friday:** 7:15 am – 8:00 pm
- **Saturday – Sunday:** 9:00 am – 8:00 pm

**Laundry Facilities**
Each hall has washers and dryers that operate using a debit or credit card.

**Move-In Carts**
Move-in carts will be available at 3 different locations (refer to map on page 4). Cart check out is limited to one hour. Student I.D. is required to check out a cart. You will receive your student I.D. at check-in.

**Mail & Packages**
Each room has one mailbox shared between all roommates. The mailboxes are located in the Mailroom on the first floor of Caballo, past The Anteatery. Packages that do not fit in your mailbox can be picked up at the Center Attendant desk inside the Mailroom. You will be notified via UCI email when you have a package ready for pick-up. The Mailroom is open daily except for university holidays. Mesa Court will accept mail for academic year students starting Monday, September 21st. Please do not send anything prior that date as it will be returned to sender. The Mailroom opens officially on the first day of the fall quarter and will start processing packages regularly on September 28th at 8:00 am.

Please check your letter mail often. The mailroom does not send out notices for letter mail.

**To ensure proper mail delivery, use the following address format:**
Your Full Name
4043 Mesa Rd., #201A
Irvine, CA 92617

*for faster delivery, always include your room # on all mail and packages

Ship your Amazon.com orders to Mesa Court’s Amazon Lockers. Go to [amazon.com/findalocker](https://amazon.com/findalocker) and search by locker name for “Mesa” or “Teak”. Then select “Amazon Locker - Mesa” or “Amazon Locker - Teak” as your shipping address. Retrieve your package from the locker using the pickup code Amazon gives you.

**Housing Live Stream**
September 17th
5pm

[CLICK HERE FOR MORE INFO]
Mesa Court’s professional staff team is dedicated to serving you! We all work together to create a positive and rich experience for all residents. If you have general questions about Mesa Court, please feel free to call (949) 824-6177 or email mesacourt@uci.edu, and the front desk will be happy to answer your questions or to direct your call.

**Maintenance or Custodial Issue?**
Submit a work order online at housing.uci.edu or visit the Mesa Court Housing Office.

**Helpful Phone Numbers**
- **MC Housing Office**
  (949) 824-6177
  Mon-Fri: 8 a.m. – 6 p.m.
- **Housing Admin Services**
  (949) 824-6811
  Mon-Fri: 8 a.m. – 5 p.m.
- **Parking and Transportation**
  (949) 824-7486
  Mon-Fri: 7:30 a.m. – 4 p.m.
- **Police Department**
  Non-emergency line
  (949) 824-5223
  24 hours

**Important Housing Contract Information**
Withdrawing from UCI or moving out of your room does not automatically cancel your housing contract. The contract that you signed is a legally binding document. Call the MC Housing Office at (949) 824-6177 or Housing Admin Services at (949) 824-6811 for further clarification.

**Winter Break**
While we hope that all students are able to enjoy winter break away from campus, resident will have access to their rooms over the break. There is no additional cost for remaining in housing during the break, but service levels will be modified. Housing staff will be present to ensure safety/security and manage building maintenance issues. More information will be provided in November, including instructions for notifying Housing if you intend to remain on-campus during any portion of the winter break.
Move-In checklist

Suggestions for What to Bring

Health & Wellness

- Supply of Face Coverings
- Hand Sanitizers
- Disinfectant Cleaning Supplies
- Thermometer for Temperature Monitoring
- Self-isolation “go-bag”
  (Quarantine “Go Bag” containing essentials for temporary relocation in the event of illness/Covid testing)

Living & Sleeping

- Sheets (XL Twin - 80” long and 38” wide)
- Pillow(s)
- Pillowcase(s)
- Blanket
- Bedspread/Comforter
- Alarm Clock
- Television w/Coaxial Cable

- Fan
- Umbrella
- Disaster Prep Kit
- Folding Chair
  (For use at outdoor (physically-distanced) gatherings)

Studying

- Surge Protector
- Printer/Ink/Paper
- Study/Desk Lamp

*Undergraduate communities now have wireless internet*

- Pens/Pencils
- Scissors
- Stapler/Staples

Cleaning

- Laundry Detergent
- Iron/Ironing Board
- Cleaners
- Vacuum/Duster/Broom

Organizing

- Hangers
- File Folders
- Desk Organizer
- Bookends
- Pantry/Food Storage Bin

- Plate/Bowl
- Cup/Mug
- Set of Utensils
- Pots/Pans
- Electrical Appliances

Eating

- Cleaning Supplies
- Thermometer for Temperature Monitoring
- Self-isolation “go-bag”
  (Quarantine “Go Bag” containing essentials for temporary relocation in the event of illness/Covid testing)

Showering

- Shower Caddy
- Soap/Shampoo
- Towels/Wash Cloths
- Toiletries
- Flip flops (for use in the shower)

What NOT to Bring

- Electric Vehicles
  (skateboards, scooters, hoverboards etc.)
- Weapons of Any Kind
- Drug Paraphernalia/Non-prescription drugs
- Alcohol (Students Under 21 Years of Age)
- Open heating elements or flames
- Vaping Materials
- Tobacco Products
- Air Conditioners/Heaters/Sun Lamps
- Pets (except fish)
- Drones
- Personal Routers
- Dry Erase/Cork Boards
  (not allowed on int/ext doors)
- Nails (puncturing walls/furniture prohibited)
- Microwaves

1. Halogen lamps must be UL-approved and have a safety shield over the bulb.
2. Automatic shut-off required on irons.
3. Housing communities have vacuums available to check out. Housing custodial staff cleans kitchens, common rooms, and bathrooms, but not personal spaces such as bedrooms.
4. Cooking supplies, food, and pantry storage bins are not as necessary for residents with meal plans (ie Mesa Court and Middle Earth); however, it’s still handy to bring a plate, bowl, mug, cup, and set of utensils for snacks, carry-out, and leftovers.
5. Toasters, coffee pots, rice cookers, etc. are only permitted in kitchen areas, not in student rooms.
7. Microwaves and refrigerators are available in the hall kitchens. Refrigerators in individual rooms are permitted if they are UL-approved and not larger than 4.3 cubic feet. For information regarding renting a “Micro-Fridge” (combination microwave, refrigerator and freezer), please visit Collegiate Concepts at www.collegiateconcepts.net

More on housing policies at housing.uci.edu/communitylife/Undergraduate_Policies.html.

Don’t Overpack! You can always bring more belongings at a later date, and you can pick up some supplies locally. Packing light means fewer belongings to carry from your car on move-in day.