Leaving home for college marks an important life transition for students and their families. Arroyo Vista’ professional staff are committed to helping both you and your student successfully navigate through the adjustment to college life.

Enclosed you will find information which we hope will clarify our intended role in facilitating your student’s transition into university life.
Dear UCI Parents,

Welcome to the UC Irvine Family! The UC Irvine Student Housing staff is looking forward to your student’s arrival in September, and we are working diligently to create a smooth entry into university life and a positive move-in day experience. Parents and family are key to making this happen. The Move-in Information webpage will help you and your student prepare for the big day and provide links to Move-in Guides for each housing community.

Leaving for College during the Covid Pandemic

I don’t have to tell you that this year is unique and challenging, given all the country has been through and is still grappling with around the Coronavirus. I sincerely hope that your family is well, and I want you to know that Student Housing is committed to doing all we can to support the health and wellness of your student. I encourage you to learn about the steps that the UCI campus and Student Housing are taking to prevent the spread of the virus in our communities. Chief among those measures are:

- All students will be assigned to single occupancy rooms;
- Access to housing facilities will be restricted to students living there;
- Occupancy will be limited in shared spaces to maintain physical distancing;
- Face-coverings will be required in all common areas and in all areas of campus;
- Hand-sanitizer stations will be installed throughout housing facilities;
- All common spaces and public facilities will be cleaned and disinfected at least twice a day, and;
- Students being tested for Covid or have the virus will be temporarily relocated to separate facilities or quarantine.

There are also important steps that you and your student should take before coming to campus to ensure a smooth transition to living on-campus. Those include:

- Help your student implement a 10-14 day “self-quarantine” prior to their arrival on-campus. This means limiting social interaction outside the home and strict compliance with prevention practices: use face-coverings, physical distancing, and frequent hand-washing.
- Have a serious conversation with your student about the importance of following behavioral guidelines for disease prevention while they are living on-campus;
- Encourage your student to comply with Daily Symptom Checker procedures that will be in place to quickly identify potential illness;
- Pack a “Go Bag” for your student in the event that they must go into quarantine.

Move-In Day

Like everything else, move-in will be different this year. Check-in will be done from your car. There will be no long lines to stand in. Move-in will be spread out over more days to reduce the number of students moving into a building on a given day. Students will be limited to two family members to help with move-in. Housing staff will be present, making the process as easy as possible, while following all of the recommended precautions to limit physical contact. This year, more than ever, preparation will be key to a smooth move-in experience. To that end, all students and families are encouraged to carefully review the Move-In Guides and additional instructions provided in the assignment email.

Start with Optimism!

The transition to college and living away from home may feel overwhelming in these challenging times, but there are reasons to be optimistic, and even excited, about the year ahead. Classes may be remote, but there will still be plenty of wonderful opportunities for personal growth, making friends, and getting connected on campus. Our commitment to students is unwavering and focused on providing a secure “home base” where students can settle into campus life along with their peers in a supportive environment that offers access to resources for a smooth transition and academic success.

We always encourage families to stay connected to their student throughout the academic year, and that connection may be even more important this year. Your involvement with the university and the support you provide to your student is an important aspect of their success. To assist in this journey, the UCI Parent and Family Association can provide year-round resources to enhance your role as a supportive family member or parent. Within the pages that follow you will find the UC Irvine Principles of Community. This document shapes and defines key characteristics and expectations of our residential program. Every residential student will receive a copy of these principles. Each September is a new and exciting time for the UC Irvine Student Housing team. This year is different, but we’re still ready and eager to welcome you and your student to the UCI Community!

Sincerely,

Tim Trevan, Executive Director Student Housing
The UCI community includes student, faculty and staff from a rich diversity of backgrounds and experiences. As a community engaged in education, we encourage free expression of social, religious, and political beliefs as part of the learning process. Through academics, extra-curricular activities, and in our everyday interactions with one another, we strive to foster an atmosphere of positive engagement and mutual respect. We celebrate both the uniqueness and diversity of the individuals who make up this community as well as the value of our shared experiences here at UC Irvine. As a community, we stand against any form of discrimination on the basis of race, ethnicity, religion, socioeconomic status, nationality, age, gender, ability, or sexual orientation. It is our hope that each and every member of the UCI community benefits from their experience here and comes to feel like a valued member of this university community.

To that end, everyone who chooses to live in, work in, or visit our residential communities must understand that we will not tolerate any form of bigotry, harassment, intimidation, threat, or abuse, whether verbal or written, physical or psychological, direct or implied. Alcohol or substance abuse, ignorance, or humorous intent will not be accepted as an excuse. We will respond to such behavior in a manner consistent with our educational mission and our policies for behavior on campus and in housing.

Our residential communities are dynamic environments that are designed to enable all individuals to reach their full potential. Only by understanding, supporting, and celebrating our diversity can we create an environment where individuality, creativity, and community will thrive.

Our Mission, Vision, And Values

UCI Student Affairs Mission Statement

Student Affairs is dedicated to enriching the student experience from outreach and orientation through graduation by providing comprehensive programs, services and opportunities for students to:

• Complement and enhance their academic success
• Prepare for leadership in a global society
• Develop and strengthen personal, social and professional skills
• Support their physical and mental health and wellness

Student Affairs serves to support the University of California’s mission of teaching, research and public service, and to enhance the quality of student life, leadership and character excellence.

The division also serves to promote the general welfare of the campus community within the framework of the UC Irvine values of respect, intellectual curiosity, integrity, commitment, empathy, appreciation and fun.

Student Housing Vision Statement

Creating places to thrive and connect.

Student Housing Mission Statement

Student centered communities that promote academic success, safety and wellness, personal development, and engagement.

Departmental Values guide us in the pursuit of our mission and vision...

Inclusion
Learning
Integrity
Respect
Congratulations!

Managing Expectations

Your student has excelled in the journey to UCI and is now going to attend one of the top universities in the nation!

College is a time of growing independence, making personal choices, and learning from experience. You can help your student by talking about your expectations, listening to their perspective, and keeping the lines of communication open.

The most difficult adjustment might be in the frequency of communication with your student. You won’t be there to talk to them after the school day, to make sure they are doing all the assignments, or to guide their emotional development on a daily basis. Rather, your student will be creating a network of peers to help support them both academically and emotionally.

Remind yourself that you have equipped them with the values and life skills that will serve them as they adjust to college life. And remind your student that they are just a phone call away, ready to provide guidance and support. Young adults still need their parents and family members. They just need you in different ways. They need you to let go, so they can be more independent and autonomous.

They need to be able to make the mistakes and take the risks that are essential to positive personal growth.

And, most of all, they need to know that you believe in them.

So What Do I Do Now?!

You are Essential to Your Student’s Success

Research has found that parents and family members can have a powerful impact on the successful transition to college life.

All it takes is communication

Talk to your student BEFORE they head off to UCI, and keep talking to them while they are here.

Here are some ways you can be interested without seeming too intrusive:

- Talk to your student about how often you expect to talk, text, or email, and don’t be afraid to give them a little space.
- When you do talk, ask open-ended questions like, “How are you adjusting to your new schedule?” “How are classes going?” “Are you meeting people who might be new friends?”
- Balance conversations by sharing what’s happening with the rest of the family as well.
- Show confidence in your student’s ability to meet new challenges.
- Ask what they’re getting involved in on-campus and what interests them - let them share their enthusiasm!

Topics for Discussion

Communication

- How often do you expect to hear from your student?
- How often are you expecting your student to come home, and when?
- What do you expect your student to be discussing with you as they embark on this experience of greater autonomy & independence?

Academics

- Do you have expectations for how they perform academically?
- Do you expect to get progress reports from them about how classes are going, decisions to change majors, etc.?

Social Life

- What does being a responsible young adult entail for both you and them?
- What are your feelings around experimentation with alcohol and drugs, dating, taking trips with friends, etc.?
- If they make a mistake or get into trouble, what role do you expect to play in helping them resolve the situation?

Money & Finances

- What are the expectations around who pays for college tuition fees, room, board, books, & other incidentals?
- What’s the expectation on having a job in school?
The Power of Coaching

You can have a great impact during the academic year as well by helping your student work through problems. The ability to make good choices is one of the most important skills your student can learn at college. Coach your student by helping them think through possible consequences and outcomes of different choices. Don’t be afraid to offer suggestions or share your experiences, but encourage your student to think for themselves and make use of campus resources. Like a good coach, give them room to test themselves and learn from experience. If you step in to fix things, you may not be providing them a great learning opportunity.

UCI has a website specifically for you:

sites.uci.edu/uciparents

Our Commitment to You

- The safety and security of our students and our community is a central priority for us.
- We will organize events and activities designed to help our students acclimate to their new environment. We are committed to helping our students grow and develop skills in the areas of community, academics, diversity, leadership and wellness.
- We will assist our students in addressing conflicts and issues in their living environments as the need arises.
- We will protect their privacy - we will not share any information about any student with anyone, including you, unless the student gives us permission.
- Guests are not allowed to visit our student halls or residences at this time until further notice from state and local health authorities lifting visitation restrictions.
- We do not have a curfew or lights-out policy; residents can come and go as they please.
- Our policies and procedures are spelled out in our Housing Handbook which is available online @ housing.uci.edu/communityLife/Policies. We will hold our residents accountable to all these policies and procedures.

UCI Parents has a website specifically for you:

Your student has embarked on a meaningful journey here at UC Irvine, and there are a number of resources available to empower them – and you. This site will help you get to know your student’s home away from home and provide access to the many informational tools designed to help your student succeed.

Subscribe to UCI Parents eNews: HERE
Health or Safety Emergency

In an emergency, FERPA permits school officials to disclose without student consent education records, including personally identifiable information from those records, to protect the health or safety of students or other individuals. At such times, records and information may be released to appropriate parties such as law enforcement officials, public health officials, and trained medical personnel. See 34 CFR § 99.31(a)(10) and § 99.36. This exception to FERPA’s general consent rule is limited to the period of the emergency and generally does not allow for a blanket release of personally identifiable information from a student’s education records. In addition, the Department interprets FERPA to permit institutions to disclose information from education records to parents if a health or safety emergency involves their son or daughter.

Disciplinary Records

While student disciplinary records are protected as education records under FERPA, there are certain circumstances in which disciplinary records may be disclosed without the student’s consent. A postsecondary institution may disclose to an alleged victim of any crime of violence or non-forcible sex offense the final results of a disciplinary proceeding conducted by the institution against the alleged perpetrator of that crime, regardless of whether the institution concluded a violation was committed. An institution may disclose to anyone—not just the victim—the final results of a disciplinary proceeding, if it determines that the student is an alleged perpetrator of a crime of violence or non-forcible sex offense, and with respect to the allegation made against him or her, the student has committed a violation of the institution’s rules or policies. See 34 CFR §§ 99.31(a)(13) and (14).

The Clery Act

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act requires postsecondary institutions to provide timely warnings of crimes that represent a threat to the safety of students or employees and to make public their campus security policies. It also requires that crime data be collected, reported, and disseminated to the campus community and to the Department annually. The Clery Act is intended to provide students and their families with accurate, complete, and timely information about safety on campuses so that they can make informed decisions. Such disclosures are permitted under FERPA. The following Web site provides more information about these and other provisions about campus safety: www.ed.gov/admins/lead/safety/campus.html.

Law Enforcement Unit Records

Many colleges and universities have their own law enforcement units to monitor safety and security in and around campus. Institutions that do not have specific law enforcement units may designate a particular office or school official to be responsible for referring potential or alleged violations of law to local police authorities. Investigative reports and other records created and maintained by these law enforcement units are not considered education records subject to FERPA. Accordingly, institutions may disclose information from law enforcement unit records to anyone, including outside law enforcement authorities, without student consent. See 34 CFR § 99.8.

While an institution has flexibility in deciding how to carry out safety functions, it must also indicate in its policy or...
in information provided to students which office or school official serves as the college or university’s “law enforcement unit.” (The institution’s notification to students of their rights under FERPA can include this designation. An example model notification has been posted online at www.ed.gov/policy/gen/guid/fpco/ferpa/ps-officials.html.)

Law enforcement unit officials who are employed by the college or university should be designated in the institution’s FERPA notification as “school officials” with a “legitimate educational interest.” As such, they may be given access to personally identifiable information from students’ education records. The institution’s law enforcement unit officials must protect the privacy of education records it receives and may disclose them only in compliance with FERPA. For that reason, law enforcement unit records may be maintained separately from education records.

Disclosure to Family

When a student turns 18 years old or enters a postsecondary institution at any age, all rights afforded to parents under FERPA transfer to the student. However, FERPA also provides ways in which schools may share information with parents without the student’s consent. For example:

- Schools may disclose education records to parents if the student is a dependent for income tax purposes.
- Schools may disclose education records to parents if a health or safety emergency involves their student.
- Schools may inform parents if the student who is under age 21 has violated any law or its policy concerning the use or possession of alcohol or a controlled substance.
- A school official may generally share with a parent or a law enforcement unit records may be maintained separately from education records.

FERPA and Student Health Information

Postsecondary institutions that provide health or medical services to students may share student medical treatment records with parents under the circumstances described above. While these records may otherwise be governed by the Health Insurance Portability and Accountability Act of 1996 (HIPAA), the HIPAA Privacy Rule excludes student medical treatment records and other records protected by FERPA. The Department plans to issue further guidance on the interplay between FERPA and HIPAA.

Student & Exchange Visitor Information System

FERPA permits institutions to comply with information requests from the Department of Homeland Security (DHS) and its Immigration and Customs Enforcement Bureau (ICE) in order to comply with the requirements of SEVIS. Officials who have specific questions about this and other matters involving international students should contact the U.S. Department of Education’s Family Policy Compliance Office.

Transfer of Education Records

Finally, FERPA permits school officials to disclose any and all education records, including disciplinary records, to another institution at which the student seeks or intends to enroll. While student consent is not required for transferring education records, the institution’s annual FERPA notification should indicate that such disclosures are made. In the absence of information about disclosures in the annual FERPA notification, school officials must make a reasonable attempt to notify the student about the disclosure, unless the student initiates the disclosure. Additionally, upon request, the institution must provide a copy of the information disclosed and an opportunity for a hearing. See 34 CFR § 99.31(a)(2) and § 99.34(a).

Contact Information

For further information about FERPA, go to www.reg.uci.edu/privacy or email the US Department of Education at FERPA@ED.Gov or visit their website, www.ed.gov.

Important Phone Numbers

Arroyo Vista Housing Office ................................ (949) 824-3900
Housing Administrative Services (HAS) ............. (949) 824-6811

Important Dates

Instruction for Fall Quarter Begins .................... Oct. 1, 2020
Veterans Day Holiday (Office Closed) .............. Nov. 11, 2020
Thanksgiving Break (Office Closed) ................. Nov. 26-27, 2020
Instruction for Winter Quarter Begins .............. Jan. 4, 2021
MLK, Jr Holiday (Office Closed) ..................... Jan. 18, 2021
Presidents’ Day Holiday (Office Closed) .......... Feb. 15, 2021
Spring Break ...........................................March 22-26, 2021
Cesar Chavez Day Holiday (Office Closed) ....... Mar. 26, 2021
Instruction for Spring Quarter Begins ............... Mar. 29, 2021
Memorial Day Holiday (Office Closed) ............. May 25, 2021
Instruction Ends .......................................Jun. 4, 2021
Undergraduate Commencement ......................Jun. 11-14, 2021
Arroyo Vista Closes (12:00 Noon) .................... Jun. 12, 2021

Housing Payment Schedule

Quarterly payments are due on or before the 15th of:
October, January, and April

All Undergraduate Housing payments are made to the Central Cashier located on the second floor of Aldrich Hall. Payments may be made online through CASHNet (find links at https://zotaccount.uci.edu) or in person using cash, check or money order, payable to “UC Regents”. Mailed payments should be in the form of check or money order (do NOT mail cash) sent to UCI Central Cashier, 228 Aldrich Hall, Irvine, 92697-1975.

The Central Cashier is open Monday through Friday 10:00 a.m. - 4:00 p.m., with the exception of University holidays.

To send mail to your student address mail to: Their Name
(Bldg #) Mesa Rd. (Room #)
Irvine, CA 92617

You can find a copy of the Housing Policies online at: www.housing.uci.edu/communityLife/Policies.html